

Supersports School premises Risk Assessment

Assessing the risks at any event/activity is essential. This risk assessment has been pre-populated with a non-exhaustive list of some key hazards that apply to most activities. Consideration must be given for additional control measures that may be required for these hazards, along with any other hazards that are specific to the type of event/activity. These may include the use of any special equipment, health and safety and access needs for disabled children/adults.


Name and role of Lead Adult	Name of other adult supervisors	Date of risk assessment
Ross Neary – Lead Coach / Tutor	Teachers / Teaching assistants	
Name of Event/Activity	Number of Children	Date(s) of Event/Activity
Physical education / school activity clubs	Up to 35	

Hazard	Who at risk	Initial Risk Score (L / M / H)	Control Measures	Mitigated Risk Score (L / M / H)
Location / sports hall / classroom safety	Children	M	<ul style="list-style-type: none"> The area used for PE will be inspected thoroughly for any dangers. E.g., Pins on the floor, misplaced scissors, spilt fluid etc. The area used must be deemed fit for purpose. Stacked chairs will be removed or rotated to face the wall ensuring the chairs do not pose a danger. The size of the area used will be considered in the session planning. All fixed structures are to be checked regularly to ensure safety. Any trip hazards are to be removed. Appropriate lighting must be available. Any wet surface is to be considered a danger and cordoned off or the session will be relocated. A session will not take place if a danger is non removable – the lesson will be postponed until the danger has been removed. 	L

Equipment / equipment failure	Adults Children	M	<ul style="list-style-type: none"> • • • All equipment is to be inspected regularly for dangers such as sharp edges etc. • All equipment used, must be deemed fit for purpose. • Lost/ stolen equipment must be reported to the appropriate person. Equipment must be stored appropriately and out of reach from children. When equipment is stored it should be stored in the allocated locked storeroom. 	L
Children moving to and from lessons	Children	M	<ul style="list-style-type: none"> • • • Children should walk appropriately to and from lessons. • Hallway policies must be adhered to E.g. All children must walk on the left-hand side. Children must be accompanied by a TA, Teacher or Coach when travelling to or from a lesson. Children are required to remain quiet whilst moving around the school to ensure they do not disrupt others and could easily respond to an emergency. Children must not be unattended at any time. 	L
Risk of injury arising from activity	Children	M	<ul style="list-style-type: none"> • • Children must be observed at all times. • Children will be directed appropriately regarding the activities performed. Typical activity related dangers will be highlighted at the beginning of the session. E.g., • • Footballs must not be kicked when told to stop. Activity will be adjusted appropriately dependant on the surface used: Grass, Concrete, Indoor. Unsafe behaviour from a child will be highlighted and safe practice will be explained to ensure this behaviour is not repeated. • Clear demonstrations showing how to perform each activity safely must be provided. The amount of floor space and attendance numbers will be considered when lesson is conducted. 	L
Fire	Adults Children	M	<ul style="list-style-type: none"> • • • Fire safety procedures should be available to all coaches and children. • All persons on site should be made aware of the Fire safety meeting point. • All adults should be made aware of the safest route out of the building and fire exit points. Any flammable materials / dangers should be reported to the appropriate persons. All school Fire policies and procedures should be followed. 	L

Emergencies, medical issues and accidents	Children	L	<ul style="list-style-type: none"> • • All Supersports coaches are first aid qualified. • The coach should be informed of the school's appointed first aider in case of emergency or if they require assistance. • Correct staffing ratios of adult supervisors to children will allow for dealing with emergencies that require the group to split up. • Consent process includes specific medical/medicinal information, dietary requirements and emergency contact details – Withheld by the school. • First Aid kit location awareness. 	L
			<ul style="list-style-type: none"> • Teacher/ Coach must have access to someone who is able to contact emergency services. • School must have list of participants plus parent/carer contact details. • Any specific medical needs must be considered. 	
School Intruder	Adults Children	M	<ul style="list-style-type: none"> • School Lockdown policies and procedures should be adhered to. 	L
Adverse weather	Children	M	<ul style="list-style-type: none"> • • Appropriate PE clothing should be worn – including appropriate footwear. • Appropriate shade should be available if required. • Indoor sessions will take place if the weather is deemed a danger. Including but not limited to: <ul style="list-style-type: none"> • • Heat, Cold, Wet, Ice, Snow, Wind. • Weather forecast checked ahead of visit and session adjusted accordingly. • Access to drinking water available. • Suitable breaks out of the sun ensured in the timetable. 	L
Risk of abuse and bullying	Adults Children	M	<ul style="list-style-type: none"> • • All adult supervisors will hold an up-to-date DBS and have completed safeguarding training. • All adult supervisors will be aware of and comply with the schools safeguarding policy and procedures. • Communication with children through electronic devices will be conducted in accordance with the school's online safety and communication policy (Lockdown Online lessons). • All children comply with abuse and bullying school policy. • All adult supervisors comply with the school anti-bullying policy. • Any concerns must be reported to the welfare officer. 	L

Inappropriate photography, filming and social media activity	Adults Children	M	<ul style="list-style-type: none"> • • School electronic device regulations must be adhered to. • School photography policy in effect/adopted. <p>Mobile phones are not permitted to be used by any coach on a school premises.</p>	L
Missing children	Children	L	<ul style="list-style-type: none"> • Schools missing child policy must be adhered to. 	L
Inappropriate use of changing facilities	Adults Children	L	<ul style="list-style-type: none"> • • • Children should change in their classrooms unless instructed otherwise by their teacher. • All coaches are DBS Checked, and safeguarding children certified to ensure child safety. <p>Adults / Coaches must never be 1-1 with a child changing.</p> <p>An adult should ensure they are visible to others at all times whilst children are changing.</p>	L
Late or noncollection of children by parents/carers	Children	M	<ul style="list-style-type: none"> • • School collection arrangements must be adhered to by parents. <p>Significant/repeated concerns about timekeeping and non-collection are raised to the Welfare Officer.</p> <ul style="list-style-type: none"> • A record of late (15 minutes or more) or non-collection is kept on file 	L
Covid-19	Adults Children	M	<ul style="list-style-type: none"> • The schools Covid-19 policies and procedures must be adhered to. Inclusive of, but not limited to: Face coverings, additional cleaning, social distancing, limiting shared equipment etc. • • • etc. • The Covid-19 GOV rulings and regulations must be adhered to. <p>Testing to be completed when necessary.</p> <p>No Adult/ Child should attend the school if they are showing signs/ symptoms of Covid-19.</p> <p>If you live with someone with Covid-19 you should isolate and not attend the school.</p>	L
GDPR / Personal information	Adults Children	M	<ul style="list-style-type: none"> • All information regarding the school, adults, and children within the school is strictly confidential. Information must not be disclosed to any inappropriate persons. 	L

Name of Lead Adult Ross Neary	Signature: 	Date: 02 January 2021
Name of Welfare Officer / County Safeguarding Officer (delete as required):	Signature:	Date: